Grant Application

Women's Leadership Council (WLC) Grant Application

1. **Organization Description:** Describe your organization, including current activities and programs, service statistics, strengths, and accomplishments, points of contact, organization's annual operating budget, audit or financial statements, official notice of tax-exempt status

2. **Program/Project/Initiative Description:** Describe your intended project. Explain how it aligns with WLC's mission, what specific community needs will be served, and the projected number of women, girls and/or children to be served by the project.

3. **Intended Outcomes:** List three key intended outcomes of your project. Describe these outcomes in specific measurable terms (ex. 75% of clients served will be employed within 2 months). What specific process will be used to measure outcomes?

4. **Grant Program/Initiative Cost:** What will the project cost to accomplish your projected results?

5. **Action Plan:** What is your action plan for the project? Outline the major steps that must be taken to accomplish your project's goals, including staffing and timetable for implementation. Describe key staff, including qualifications relevant to your proposal. Describe the role/use of volunteers in your organization. Describe your organization's staffing structure and experience to deliver the specific program.

6. **Partnerships:** Describe the role of collaborating partners (if any) in your project. If applicable, attach a letter from each partner indicating their intent to collaborate on this project.

7. **Duplication:** Is there any organization in the community that provides a similar service? If so, how is your project unique?

8. **Sustainability:** If applicable, outline your plans for sustaining this project beyond the grant year.

9. *Partial Funding Impact:* Since WLC anticipates receiving more requests than can be fully supported, is there a lower level of funding for which you could still accomplish some of your goals. Specify what aspects of your proposal would have to be revised and which goals you would be able to accomplish at this lower funding level.

10. *Alternate Funding Requirement:* If your project depends on receipt of additional funding from other sources, provide proof that your organization has already received that additional funding.

   Applicants should submit the requested responses and attachments as a PDF file to kelly@uwaiken.org by midnight, *Friday, March 29, 2019.*